

## Board of Health Meeting Minutes

The regular meeting of the Board of Health was held Tuesday, January 20, 2026 at 700 East Oak Street, Canton, IL in room #103.

President Dr. Ben Phillips called the meeting to order at 7:00 PM with members Kay McKinley, Nancy Schell, Mary Williams, and Mike Wagahoff present. Staff attending the meeting were Amy Edwards, Amy Rose, and Katie Lynn. The November 2025 minutes were presented. Nancy Schell made a motion to approve the minutes with Mary Williams seconding the motion. All ayes, motion approved.

There were no public comments.

Katie Lynn gave the financial reports for the months of November and December. Kay McKinley made a motion to approve the financial reports with Nancy Schell seconding the motion. All ayes, motion passed.

### **New Business**

- A. 2026 Annual Report- This report highlights the new BBO grant that replaced Family Case Management. Kay McKinley commented on the amount of animal bites, Katie thought this was pretty typical and Amy Edwards thought it might be a bit higher than last year.

Kay also asked about the Smoke Free Illinois Act, and what is staff required to do for that. Katie explained that they go out to businesses on their own or if there are complaints about smoking on the premises.

Mike Wagahoff made a motion approve the 2025 Annual report and Nancy Schell seconded the motion. All ayes, motion approved.

- B. Election of officers. Nancy Schell made a motion keep all officers the same and Mary Williams seconded the motion. All ayes, motion approved

**Old Business** -None

### **Division Reports:**

#### **Family & Community Health Services Division-**

Family planning is now up and running.

MCH is staying busy with new moms and babies

The Women's Health programs are now fully staffed. There is a new Program Manager for the program as of December 1<sup>st</sup>. We have also added a part-time employee for support staff. We have also hired a new health educator. There is a lot of training going on.

**Environmental Health Division-** Annual food permit renewals have gone out. There are only a handful that have not been returned.

The County Board has changed the water and sewage ordinance to say that evaluations are no longer required but are recommended. This means that any licensed contractor can do the evaluation, this on any sale of properties. This will free up Environmental Health schedules but will affect the budget.

**Administrator's Report-**

The county auditors were here and reviewed Energy Assistance and other fiscal items. The audit went well.

We also had a fiscal audit from DHS and there are some policies they would like us to update. Those will be presented at the March BOH meeting.

We will be starting on our CYEFR (County Year End Fiscal Reporting) for the county to get all of those wrapped up.

The Administrator evaluation will be going out in February and a committee will review the surveys before the next BOH meeting.

**President's Report-** No report.

Kay McKinley made the motion to adjourn the meeting at 7:18 PM with Mike Wagahoff seconding the motion.

Meeting adjourned.

Respectfully submitted,

R. U. Gowda, MD, Secretary

Recorded by,

Amy Rose