

Board of Health Meeting Minutes

The regular meeting of the Board of Health was held Tuesday, November 18, 2025 at 700 East Oak Street, Canton, IL in room #307.

President Dr. Ben Phillips called the meeting to order at 7:01 PM with members Kay McKinley, Nancy Schell, Mary Williams, Dr. Gowda, Matt Vogel and Mike Wagahoff present. Staff attending the meeting were Amy Edwards, Amy Rose, Katie Lynn, Crystal Morse and Paige Edwards. The August 2025 minutes were presented. Nancy Schell made a motion to approve the minutes with Kay McKinley seconding the motion. All ayes, motion approved.

There were no public comments.

Katie Lynn gave the financial reports for the months of August, September and October. Katie Lynn mentioned that the capital improvements including the flooring project and roofing is done and will be paid. Mary Williams made a motion to approve the financial reports with Dr. Gowda seconding the motion. All ayes, motion passed.

New Business

- A. Staff Crystal Morse and Paige Edwards were present to present the 2026-2030 IPLAN. Crystal Morse let the Board know that they had to come up with data and surveys were sent out. 550 surveys were sent out with 79 responses. Alcohol, drug and tobacco abuse, lack of dental care, and domestic violence were the top three issues that participants thought needed covered in IPLAN. Dr. Gowda asked about the poverty level in our county and how it compares to the State level. Crystal stated that Fulton County typically has a higher level of poverty than the state average across the board. Dr. Gowda noted that smoking and diabetes have both gone up. Matt Vogel asked about the data given out by Robert Wood. He noted some data was older and Crystal responded that all the data is the newest they could find, due to some sites being down. Some information may be suppressed due to COVID and lack of staffing during that time to maintain and update sites. Dr. Gowda made a motion to approve the IPLAN. Nancy Schell seconded the motion. A roll call vote was taken with all ayes, Motion approved.

- B. A motion was made by to approve the renewal of the Fred Pryor trainings for 2026 at a cost of \$5,970.00. Mike Wagahoff made a motion to approve with Kay McKinley seconding the motion. A roll call vote was taken with all ayes, Motion approved.

- C. Nancy Schell made a motion to approve the BOH bylaws as presented with Mike Wagahoff seconding the motion, all ayes, Motion Approved.

- D. A motion was made by Dr. Gowda to approve the 2026 BOH meeting dates. Nancy Schell seconded the motion. All ayes, motion approved.
- E. Mike Wagahoff made a motion to approve the 2026 holidays. Nancy Schell seconded the motion with all ayes. Motion approved.
- F. TB Board contract. Matt Vogel asked about the TB Board. Katie Lynn explained the program, how it is funded and what we do for the program. Dr. Gowda made a motion to approve the 2026 TB contract as presented with Kay McKinley seconding the motion. All ayes, motion approved.

Old Business: The website upgrade. We only have one bid at this time. It is from 309 Marketing Group for \$11,000. It will do with a timeline of 14 weeks. We have a had a hard time getting responses and bids. A motion was made by Mike Wagahoff to approve the website upgrade, with Nancy Schell seconding the motion. A roll call vote was taken with all ayes, Motion approved.

Division Reports:

Family & Community Health Services Division- MCH is staying busy with new moms and babies. Our new grant Better Birth Outcomes (BBO) is doing very well the goal is 300 and so far, we have 60 families. They are in the process of working with the hospitals to do some in person outreach.

WIC auditors will be here this month.

The Grant Keime office is staying busy with 3 people on medication management and 62 on chore housekeeping.

Lead cases are up with the venous requirements being dropped down.

Program managers are going to trainings for Incident Command trainings for our Emergency Preparedness grant in December.

Family clinics have started back up with a low show rate. STD clinics will start back on Monday. TB clinics are also moving back to Canton.

We have a few openings that have been posted in the Women's Health Department.

Environmental Health Division- Spoon River Drive was held and there were 116 temporary food permits. Annual food permit renewals will be going out soon.

The County Board Chairman has contacted Katie and would like the septic ordinance to change for the evaluations. FCHD is now required to do the inspections when homes are sold and he would like the contractors to be able to do that. An area realty group had reached out to the County because they feel inspections are not getting done in a timely manner. The County Board can change the ordinance. Katie wanted to let the BOH aware of this. Her priority is that it is still getting done.

Administrator's Report- Energy Assistance started in October. At this time staff have taken 333 applications. We do still have funding and appointments are filling up.

There is a fiscal audit review with DHS going on now. They are the state agency that we receive WIC, Peer Counselor, and the BBO grants

Commented [AR1]:

The roof is completed. The flooring is also completed. Work is being started on our back parking lot. Katie also mentioned that there is capital improvement money in the FY 26 budget, and there is a need for a new phone system. She hopes to start that in early 2026.

President's Report- No report.

Mike Wagahoff made the motion to adjourn the meeting at 8:02 PM with Kay McKinley seconding the motion.

Meeting adjourned.

Respectfully submitted,

R. U. Gowda, MD, Secretary

Recorded by,

Amy Rose